NetBooks
Your business, better

EFT – COLLECTING/DISBURSING PAYMENTS AUTHORIZATION FORM

Authorization Agreement For Preauthorized Payment (Automated Bank Debit)

I authorize **NetBooks, Inc.**, located at 5789 State Farm Drive, Suite 100, Rohnert Park CA 94928 to initiate debit and/or credit entries from our checking account from the financial institution listed below.

If any of the below information changes, I will promptly complete a new authorization agreement within 15 days.

Company Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Business Phone: _____ Fax: _____

Representative: _____ Title: _____

Account Information – *Funds will only be debited from a* ☐ ***Business Checking Account ONLY***

Financial Institution Name: _____

City: _____ State: _____ Zip: _____

I authorize NetBooks, Inc. to withdraw:

☐ My deposit, subscription payments, and other fees that are owed as set forth in the NetBooks Service Agreement, based on the number of users and agreed upon rates.

ABA Bank Routing Number (must be 9 numbers) **Account Number** (not to exceed 15 numbers)

⑆										⑆	⑈															⑈

(Enter the above information from the bottom of your check, do not include the check number)

In order to sign up you must attach a voided copy of your check. Deposit slips are not accepted. For security reasons we recommend that the check is Voided.

- Staple the company voided check here

Staple Void Check Here

If for any reason we receive notice of non-sufficient funds or a closed account, we may charge you a fee of $25.

This authority is to remain in full force and effect until NetBooks has received written notification from me within 30 days of its termination in such time and in such manner as to afford the "Company" a reasonable opportunity to act on it.

X _____ _____

Signature of Authorized Officer *Date*

_____ _____

Print First, Middle Initial and Last Name *Title*

Only the Original Authorized Copy will be accepted. Faxed copies will be DENIED. The Company will retain this document on file.